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| **Application Form for** **Mr. & Mrs. Ho Ting Sik Scholarship / HKBU Awards for Global Vision** |

**Please type in the form accurately, handwriting is not acceptable**. You are required to submit the printed application form (double-sided printing preferred) with copies of all supporting documents to the Office of Student Affairs, WLB 401E, Shaw Campus. Application results will be released via emails to your HKBU email account as soon as confirmation is received from the head of the selection panel.

##### I. PERSONAL DATA

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name (in English): |  | (in Chinese): |  |  |  |  |  |
| Student No.: |  | Gender: |  | Latest Cumulative GPA: |  |
| Study Programme: |  | Current Study Year: |  |
| Contact Phone No.: |  | HKBU Email Address: |  |

**II. COMPETITION / CONFERENCE / PORFORMANCE / FESTIVAL IN MAINLAND / OVERSEAS**

|  |  |
| --- | --- |
| Name of Event/Activity : |   |
|  |
| Organizer(s): |  |
|  |  |
| Duration (dd-mm-yyyy): | From |  | to |  | Destination : |  |
|  |  |
| Nature/ Type : | □ Conference | □ Competition □ Performance □ Festival |
|  |  |  |  |
| Role of participation : | □ Performer | □ Contestant □ Exhibitor □ Delegate □ Others: \_\_\_\_\_\_\_\_\_\_\_\_ |
| Scale : | □ National | □ Regional | □ International | Number of participants/teams: |  |
| Relevant Website(s): |  |
| If no website can be provided, please provide other sources of information such as leaflet, poster, letter, email, etc. |
| Event/Activity Description: |  |
|  |  |
|  |  |
| Eligibility of participation: |  |
| (Who is eligible to attend?  |  |
| How to become a HKBU  |  |
| delegate?) |  |
|  |  |
| Fees/cost paid by participant \*: |

|  |  |
| --- | --- |
|  | Cost (HK$) |
| Registration / application / programme fees |  |
| Airfare |  |
| Accommodation  |  |
| Visa fee |  |
| Other mandatory cost (please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) |  |
| Total: |  |

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| (\*Food, local transportation costs and personal expenses should NOT be included)Will you receive or apply for other sources of funding\*\* concurrently for this event/activity? (\*\*Other sources of funding may include EDB subsidy, ROA, sponsorship from Department, etc.)□ YES (Please specify the sources and amount:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)□ NO |

**III. Endorsement of the Event/Activity from Organizer/Department/Office**

I hereby certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of student) has been selected by our Department/Office to attend the abovementioned event/activity as a representative of HKBU, and the programme information provided by the student in this form is correct.

I would like to recommend him/her to apply for this scholarship/award.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Programme Organizer/ authorized person: |  |  | Signature: |  |
| Department/ Office: |  |  | Post Title: |  |
| Telephone Number: |  |  | Email: |  |

**V. DECLARATION BY APPLICANT**

**I declare that all information furnished here is true and complete to the best of my knowledge. I understand that any inaccurate information will render the application invalid. Any scholarship/award approved will be withheld and any payment made will be refunded to the University. I authorize the University to handle the personal data/information provided in this scholarship application form, including disclosing the information to the scholarship donors for their selection and approval of scholarship recipients.**

If I am selected as one of the recipients, I will submit a proof of participation in the aforementioned programme/activity to HKBU as well as a thank-you letter to the donor within 1 month after returning to Hong Kong. I understand that failure in fulfilling this requirement may result in the rescission of the award or other necessary action(s).

I also understand that the reflection report and photos I submitted may be used by the University for publicity and sharing purposes.

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| --- | --- | --- | --- | --- |
| Applicant’s Signature:  |  |  | Date: |  |

**Personal Data Collection Statement**

1. Please provide the personal data as requested and ensure that the data are complete and accurate.

2. The data collected will be used for the purpose of scholarship allocation for the current academic year, and any related purposes for a period of 1 year or until the relevant exercise of the requested data has been completed, whichever is later.

3. Your personal data held by our Office will be kept confidential but they may be shared with appropriate parties and personnel of the University, and other parties including scholarship donors for meeting the above purpose.

4. Under the Personal Data (Privacy) Ordinance, you have the right to request access to and correction of your personal data held by our Office. Requests for such access and correction can be made to Miss Boey Wong of our Office in writing via email to sfa@hkbu.edu.hk or by post. We may charge you a fee to cover the administrative cost.

5. For details, please refer to the “Privacy Policy Statement and Personal Information Collection Statement” (PPS/PICS) (<https://bupdpo.hkbu.edu.hk/policies-and-procedures/pps-pics/>) of the University.